



**OFFICER REPORT TO LOCAL COMMITTEE
(WAVERLEY)**

**ESTABLISHMENT OF TASK GROUPS REPORTING TO THE
LOCAL COMMITTEE 2010-2011**

18 JUNE 2010

KEY ISSUE

To agree the formation and membership of task groups to advise the Committee on specific topics during the year 2010-2011.

SUMMARY

During the year 2009-2010 the Committee confirmed the establishment of a number of task groups to advise on specific issues and is now invited to review these and establish groups for the current year.

OFFICER RECOMMENDATIONS

The Local Committee (Waverley) is asked to agree:

- (i) That the Local Transport Plan (LTP) Task Group should continue for the Council year 2010-2011 reporting to this Committee.
- (ii) That the following Local Task Groups should continue for the Council year 2010-2011 reporting to the LTP Task Group on funding priorities and directly to the Committee on other matters:

Farnham
Godalming, Milford and Witley
Haslemere and Western Villages
Cranleigh and Eastern Villages

- (iii) That the Terms of Reference for Task Groups set out at **Annex 1** should be confirmed.

- (iv) That the Committee should continue to nominate members to the joint Surrey County Council/Hampshire County Council Task Group.
- (v) To determine the membership and chairmanship of the task groups for the Council year 2010-2011 and to agree that representation from relevant partner agencies should be sought.

1. INTRODUCTION AND BACKGROUND

1.1 The existing task groups met during the past year and provided members and other local representative bodies with the opportunity to be actively involved with transport issues and developing solutions in accordance with the Local Transport Plan (LTP) objectives.

1.2 At its meeting on 10 July 2009 the Local Committee established the following task groups for the year 2009-10:

- Farnham
- Godalming, Milford and Witley
- Haslemere and Western Villages
- Cranleigh and Eastern Villages

These task groups met during the year to consider matters specifically relating to their local areas.

1.3 The locally-based task groups have been successful in engaging a wider range of partners in the development and prioritisation of transportation schemes. The County Council wishes to extend local working and involve a wider range of stakeholders in influencing services. The Committee is asked to agree to extended Terms of Reference (**Annex 1**) for these task groups to enable them to consider a wider range of highways matters and, when appropriate, topics relating to other service areas. In the light of this it is proposed that these groups be renamed "Local Task Groups".

1.4 The Committee is invited to confirm the terms of reference for its task groups set out at **Annex 1**.

1.5 Details of the suggested membership of Task Groups and representation from partner councils, based on the precedent of previous years, are set out in **Annex 2**. The Committee is asked to agree the membership of the LTP Task Group, the chairmanship of this and the four local groups and the basis on which representation from partner councils should be sought.

1.6 The Committee nominated three members in 2009-2010 to a joint working group with Hampshire County Council to consider cross-border

matters and it is recommended that the Committee should again nominate members to this group. The suggested representatives are also listed in **Annex 2**.

2. CONSULTATIONS

- 2.1 The task groups are considered to be an effective way of engaging with partner councils and other stakeholders.

3. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 3.1 There is no specific budget set aside for these task groups but members should be aware that officer time and costs are incurred in producing information for them and servicing the meetings.

4. EQUALITIES AND DIVERSITY IMPLICATIONS

- 4.1 There are no specific implications.

5. CRIME AND DISORDER IMPLICATIONS

- 5.1 The promotion of community safety is a major feature in the development of highway schemes.

6. CONCLUSION AND REASONS FOR RECOMMENDATIONS

- 6.1 The work of task groups has been invaluable in considering the implications of complex issues where priorities have to be established within limited budgets and taking into account the wishes of local residents expressed through public consultation.
- 6.2 The task groups give the opportunity of the involvement of representative bodies other than Committee members and to develop partnership working.

7. WHAT HAPPENS NEXT

- 7.1 Representation will be sought from partner councils in line with the agreed principles prior to the first meeting of each of the task groups.

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BACKGROUND PAPERS: None